



**CITRUS COUNTY HISTORICAL SOCIETY
The Old Courthouse Heritage Museum
One Courthouse Square
Inverness, FL 34450**



Voice: (352) 341-6429 Fax: (352) 341-6445

SCHEDULE OF RENTAL FEES

<u>Usage Categories:</u>	Rental Fees	Initial Deposit*	Cleanup Fee**
Service/Non-Profit—Closed Event	\$75/hour + tax	\$100	\$125
Private Party/Commercial Events	\$95/hour + tax	\$100	\$125
Government Agencies	No Fee	No Deposit	No Fee
Judicial Agencies	No Fee	No Deposit	No Fee
County Sponsored/Co-Sponsored	No Fee	No Deposit	No Fee
Weddings/Receptions	\$50/hour + tax	\$100	\$125

*Initial Deposit is required to reserve the facility. This deposit is applied to your total rental balance. It is non-refundable unless the center is notified in writing of a cancellation within 10 days of the event.

**Cleanup Deposit is required for every event with the following options:

1. The user may clean the facility, including removing all trash from the courtroom and will be refunded all or a portion of the cleanup fee after an inspection by the courtroom manager.
2. The user may choose to forfeit the cleanup fee and the center will be responsible for cleaning the facility.

Additional Fees*:

Chairs \$1.00 each

Tables \$2.00 each

Additional Staff Time \$____ per hour

*These additional fees are for room set up. Fees can be avoided by providing sufficient advance notice to ensure staff/volunteers are available to set up the room or by the user setting up their own chairs and tables. In the event outside help is required for room setup the user is responsible for the cost.

General Terms:

Tax will be added to all rental fees, unless a tax-exempt certificate is submitted.
Users will be charged for setup and breakdown hours

Please make check(s) payable to Citrus County Historical Society, Inc. (CCHS)